



NBC 2021
11TH SYMPOSIUM ON CBRNE THREATS
6 – 9 JUNE 2021
Sibelius Hall, Lahti, Finland

EXHIBITION INFO

EXHIBITION

The exhibition organised in connection with the conference will offer your company an excellent opportunity to promote your operations, services and products to the conference participants.

The exhibition area is located next to the main conference hall.

The size of all booths is 6 m² – one company can book max. three (3) booths next to each other. If you wish to book 12 m², please identify the numbers of the booth (side-by-side), which you prefer. If you wish to have 18 m², please book three booths side-by-side.

Booth reservations will be assigned on a first-come – first-served basis. Booth locations are shown in the attached floor plan.

Booth prices

6 m ² booth – including one (1) booth staff member	3 200 €
6 m ² booth – including two (2) booth staff members	3 900 €
12 m ² booth – including one (1) booth staff member	5 200 €
12 m ² booth – including two (2) booth staff members	5 700 €
18 m ² booth – including two (2) booth staff member	6 700 €
18 m ² booth – including three (3) booth staff members	7 100 €

NEW – Floorspace areas also available.

Note: Only one individual company/organisation per each floor space area.

5 m ² of floor space – including one (1) booth staff member	2 500 €
5 m ² of floor space – including two (2) booth staff members	3 200 €

EXHIBITION BOOTH/FLOOR AREA PRICE INCLUDES:

1. FLOOR AREA 5 M² (2,5 M X 2 M), WINDOW WALL (NO LIGHTING NEEDED):

Note: only one individual company/organisation per each floorspace area.

Includes:

- Booth 2,5 x 2m without walls
- Carpet, blue
- Company nameplate 100 x 40 cm (1 pcs)
- Power sockets 5A / 230V

Company logo and link on the NBC 2021 web page

Company logo or name in the final symposium programme

Possibility to include one bag insert (company or product datasheet)

2. BOOTH 6 M² (3 M X 2 M), REAR WALL, PARTIAL SIDE-WALLS:

Note: a single company/organisation can book max. three (3) booths next to each other.

Includes:

- Rear wall 300 x 250 cm (1 pc)
- Side walls 50 x 250 cm (2 pcs)
- Carpet, blue
- 2 pcs 50W luminaire spotlights
- Company-specific nameplate 100 x 40 cm (1 pcs)
- Power sockets 5A / 230V

Company logo and link on the NBC 2021 web page

Company logo or name in the final symposium programme

Possibility to include one bag insert (company or product datasheet)

Also includes:

Symposium badges for (1, 2, or 3) booth staff members according to booth reservation

Admission to all sessions and the exhibition

Symposium materials

Lunch, beverages and coffees included in the symposium programme

Social events (Get-together party on Sunday, City of Lahti reception on Monday, and Dinner on Tuesday)

BOOTH STRUCTURES AND FURNITURE

Booth/Floor space **prices do not include any booth furniture**. Please order all furniture directly from the event exhibition constructor **KOKO Lahti Oy**. Please check the attachments below for options – if you need anything special (not included in the attached information), KOKO Lahti Oy will be happy to provide alternative options and prices.

- [Order form \(booth furniture, .xlsx\)](#)
- [Booths and furniture pictures \(.pdf\)](#)

Please follow the instructions and provide your company name/logo plate info for your selected booth using the following form:

- [Company name/logo plate info \(.docx\)](#)

KOKO Lahti Oy contact information:

Petri Annala, *Exhibition Manager*

phone: +358 40 658 7766

e-mail: petri.annala@kokolahti.fi

BOOTH RESERVATION AND PAYMENT

Booth reservations are made using the online booking form. Booth prices are charged online during the booking process (invoicing option with extra fee 10 €). All prices include VAT 0 %.

- [LINK TO EXHIBITION REGISTRATION](#)

REGISTRATION OF BOOTH STAFF MEMBERS

Please note that all booth staff members, including the ones included in the booth price, must register for the symposium and sign in for the social events in advance using the event online registration form. The online registration form will be available on the event website at www.nbc2021.org

If you plan to have more booth staff members than what is included in the booth price, **the additional staff members must register and pay the normal symposium registration fee.**

CANCELLATION TERMS

Cancellations must be made by e-mail to Rovaniemi-Lapland Congresses (congress@ulapland.fi). Paid booth price will be refunded if cancellation is received **by 31 January 2021**. No refunds will be made for cancellations received after this date. Please note that a processing fee of 50 € will be deducted from all refunds.

DELIVERY ADDRESS OF BOOTH MATERIALS

Delivery of goods **before May 29, 2021**, please indicate your booth number and company name in the shipment.

Address:

Lahden Messut

NBC2021 6-9.2021 "Booth number" and "Company"

Salpausselänkatu 7

15110 LAHTI, FINLAND

Delivery of goods **after May 29, 2021**, directly to event venue, please indicate your booth number and company name in the shipment.

Address:

Lahden Sibeliustalo

NBC2021 6-9.2021 "Booth number" and "Company"

Ankkurikatu 7

15140 LAHTI, FINLAND

KOKO Lahti Oy Contact persons for delivery:

1. **Petri Annala**, *Exhibition Manager*, phone +358 40 658 7766, e-mail: petri.annala@kokolahti.fi
2. **Jyri Behn**, *Technical Manager*, phone +358 40 504 2172, e-mail: jyri.behm@kokolahti.fi

CATERING

Exhibitors can **only** offer candies or corresponding items from their booths – everything else must be ordered from the restaurant "Lastu", who takes care of the restaurant services in Sibelius Hall.

Restaurant Sales contacts phone + 358 20 762 4863 or e-mail: ravintolat@sibeliustalo.fi

WIFI

Sibelius Hall has two wireless WLAN-networks at your disposal:

1. **Sibeliustalo GUEST** (*password: finlandia*)
2. **LahtiFreeWifi** (*open*)

IMPORTANT DATES AND TIMES

Sunday, June 6

Move-in	12:00 – 16:00
Registration open	17:00 – 18:30
Get-together party / Exhibition Opens	18:00 – 21:00

Show hours (according to daily programme)

Monday, June 7 / Tuesday, June 8 / Wednesday, June 9

Wednesday, June 9

Move-out	15:00 – 18.00
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The Organiser reserves the right to amend the schedules in accordance with the final symposium programme.

MOVE-IN AND MOVE-OUT

Exhibitors are responsible for setting up and fitting out its own booth. Booth construction, fitting out, and the delivery of goods **may not begin before 12:00 on Sunday, June 6.**

The booth must be completed by 16:00 on Sunday, June 6, which leaves time for the final cleaning. Please note that all exhibits, furniture and roll-ups must be inside the booth borders.

The programme on Sunday will include a **Get-together party** arranged at Sibelius Hall, in the Exhibition areas for all participants. **Exhibitors are expected to be at their booths during the Get-together party.**

Exhibitors are not allowed to attach anything to the ceiling, columns, walls, or windows – please use roll-ups or booth panels for this purpose. The infill panel surface is hard, please use only removable tape or hanging hooks for heavier items.

Dismantling will start at 15:00. All Exhibitor's goods and structures must be removed from the Exhibition area **on Wednesday, June 9, by 18:00 at the latest.** The exhibition space must be returned to the Organiser in the same condition in which it was placed at the Exhibitor's disposal.

Exhibitors are responsible for arranging the return transfer for booth materials – this will not be handled by the Organiser or the venue personnel.

SECURITY AND INSURANCE

The Organiser is responsible for fire safety and general order in the Exhibition area. The Sibelius Hall will be locked during the night. The Organiser shall not be held liable for any damage to or the disappearance of goods, structures or other materials. Exhibitors must independently take out any insurance policy that they regard as warranted (to goods and/or personnel).

If you plan to bring to your booth devices that may cause danger to fire safety, please inform the conference office about this. The device will need a permit from the fire authorities.

WANT TO BE A SPONSOR?

The Organiser welcome all event sponsors to get extra exposure. You can just tick the appropriate box in the booth reservation form and the Organiser will contact you.

The sponsorship levels and benefits are as follows:

GOLD SPONSOR (FOR ONE COMPANY ONLY) 6 000 €

- Max. 10 min. presentation at Symposium Opening
- Ad in printed Symposium proceedings (spread and back cover)
- Company logo printed on conference bag
- Participation in event press conference
- Company logo with link on NBC 2021 website
- One bag insert
- Two complementary participants

SILVER SPONSOR (FOR TWO COMPANIES) 3 000 €

- Max. 8 min. speech/company at Symposium dinner
- Company logo visibility at Symposium dinner
- Ad in printed Symposium proceedings (spread)
- Company logo with link on NBC 2021 website
- One bag insert
- One complementary participant

BRONZE SPONSOR (FOR THREE COMPANIES) 2 000 €

- Max. 5 min. speech/company at Get-together party
- Company logo visibility at Get-together party
- Ad in printed Symposium proceedings (one page, first part of book)
- One bag insert
- One participant/company with 50% discount of registration fee

ADDITIONAL SPONSORSHIP

Half-page Ad in printed Symposium programme (Organiser decides on ad place)	800 €
Company logo on NBC 2021 memory stick	1 000 €
Bag insert (others than Sponsors, Advertisers and Exhibitors)	300 €

ATTACHMENTS

1. Exhibition Floor Plan (.pdf)
2. Order form (booth furniture, .xlsx)
3. Booths and furniture pictures (.pdf)
4. Company name/logo plate info (.docx)

FURTHER QUESTIONS

phone: +358 40 721 8260 and +358 40 484 4462

e-mail: congress@ulapland.fi